



**REQUEST FOR PROPOSALS (RFP)
INVITATION NOTICE**

Note: A new ERP system is used for RFP submission by the Global Fund, please be aware that submitting a proposal may require more time than before.

RFP Information Table	
RFP Number	TGF-23-56
RFP Title	Implementation support in Breaking Down Barriers countries to reduce equity-, human rights- and gender-related barriers to services (2024-2026)
Issue Date:	22nd September, 2023
Deadline for questions:	3rd October, 2023
RFP Closing Date¹:	13th October, 2023
RFP Closing Time¹:	15:00 Central European Time (CET)
Proposal Submission Address:	Following URL for TGF Sourcing Application: https://fa-enmo-saasfaprod1.fa.ocs.oraclecloud.com/

The Global Fund to Fight AIDS, Tuberculosis and Malaria (the “Global Fund”) invites all potential suppliers (the “Bidders”) to submit proposals for the above-captioned RFP.

This RFP is comprised of the following sections and attachments:

Section 1: Terms of Reference

Section 2: Proposal Requirements and Evaluation

Section 3: Proposal Submission

Section 4: Legal Matters

Annex 1: Certificate of Conformance for Organizations

Annex 2: Certificate of Conformance for Individual Consultants

Annex 3: The Global Fund Terms and Conditions of Purchase of Services (“Terms and Conditions”)

Annex 4: Cost template

Annex 5: CV Template

Annex 6: Organization profile

Annex 7: Geographic expertise

¹ As may be extended as set forth in the TGF Sourcing Application.

SECTION 1

A. TERMS OF REFERENCE

1. Introduction:

These Terms of Reference (ToR) are established with a view to recruit service providers (qualified individuals or qualified organizations), with proven experience to *support the implementation of quality programs to remove human rights- and gender-related barriers to HIV, TB and malaria services from January 2024 to December 2026*

This assignment will be completed through direct support to implementers of programs to reduce human rights- and gender-related barriers to services, as well as supporting the enabling environment and the broader approach across eligible countries in close collaboration with relevant in-country stakeholders, the Global Fund and technical partners.

The length of each assignment will be determined on a country-by-country basis, with a preference for consistent, long-term support in each eligible country.

2. Background

2.1. Background Information on the Global Fund

The Global Fund is a 21st-century partnership organization designed to accelerate the end of AIDS, tuberculosis and malaria as epidemics. Founded in 2002, the Global Fund is a partnership between governments, civil society, the private sector and people affected by the diseases. The purpose of the Global Fund is to attract, manage and disburse additional resources to fight AIDS, tuberculosis and malaria. The Global Fund raises and invests nearly US\$4 billion a year to support programs run by local experts in countries and communities most in need.

2.2 Intervention background

To support BDB countries and the malaria cohort, the Global Fund Board approved additional catalytic funding through Matching Funds and the Human Rights Strategic Initiative (HR SI). The primary focus of the HR SI is to support countries to increase the scale and quality of programs to

reduce equity, human rights and gender-related barriers to HIV, TB or malaria services, and improve the environment for the implementation of Global Fund grants.

The 3 core components of the HR SI will specifically:

- **Component A:** Deliver long-term implementation support to BDB countries to mount comprehensive quality responses to address human rights- and gender-related barriers to HIV, TB and malaria services.
- **Component B:** Deliver support to malaria cohort countries to address equity-, human rights-, and gender-related barriers in malaria programs.
- **Component C:** Support young leaders to more effectively challenge harmful laws, policies and practices, and fight stigma and discrimination.

This RFP invites individuals and organizations (community-based, community-led or human rights-focused) with experience supporting programs to reduce equity- human rights- and gender-related barriers to present technical and financial proposals demonstrating their expertise and capacity to provide long-term implementation support to implementers and support the enabling environment (under **Component A** and **Component B**).

Component A:

The Global Fund’s flagship “Breaking Down Barriers” (BDB) initiative supports 24 countries to comprehensively scale-up programs to remove human rights- and gender-related barriers to HIV, tuberculosis and malaria services to increase the effectiveness of Global Fund grants and ensure that health services reach those most affected.

Evidence-informed programs to remove human rights- and gender-related barriers, recommended by technical partners, are included in the Global Fund applicant guidance materials. These include eight defined program areas for HIV, nine for TB and five for malaria, described in detail within the following Technical Briefs.

- **HIV:** [Removing Human Rights-related Barriers to HIV Services](#)
- **TB:** [Removing Human Rights-related Barriers to TB Services](#)
- **Malaria:** [Equity, Human Rights, Gender Equality and Malaria](#)

The following 24 countries are part of the Breaking Down Barriers Initiative:

BDB Countries					
Bangladesh	Cameroon	Honduras	Kyrgyzstan	Philippines	Thailand
Benin	Congo (DR)	Indonesia	Mozambique	Senegal	Tunisia
Botswana	Cote d'Ivoire	Jamaica	Nepal	Sierra Leone	Uganda
Burkina Faso	Ghana	Kenya	Nigeria	South Africa	Ukraine
HIV		HIV/TB		HIV/TB/Malaria	

Component B:

In addition to Breaking Down Barriers countries, the Global Fund has identified a malaria cohort of 27 countries to support programs to remove equity- human rights- and gender-related barriers to malaria services to increase the effectiveness of Global Fund grants and ensure that health services reach those most affected.

Evidence-informed programs recommended by technical partners are included in the Global Fund applicant guidance materials. These include five defined program areas for malaria, described in detail within the [Equity, Human Rights, Gender Equality and Malaria Technical Brief](#).

The following 27 countries are part of the malaria cohort :

Malaria Cohort Countries					
Benin	Chad	Kenya	Laos	Nigeria	Zambia
Burkina Faso	Cote d'Ivoire	Liberia	Thailand	Philippines	Zimbabwe
Burundi	Congo (DR)	Malawi	Vietnam	South Sudan	
Cameroon	Ghana	Mali	Mozambique	Tanzania	
CAR	Indonesia	Cambodia	Niger	Uganda	

3. Objective and Tasks

The overall objective of this assignment is to provide implementation support in 1 or more countries. This involves coordination with national and sub-national technical bodies, facilitating relationship building between national stakeholders, and supporting Global Fund implementers with timely implementation of human rights-related programs and absorption, including but not limited to providing technical assistance to address bottlenecks and delivery challenges and guiding efforts to monitor and document the results of programs to reduce barriers to services.

Successful Applicants will be invited to serve as either 'Long-term Implementation Support' providers (for BDB countries) or 'Short-term Implementation Support' providers (for malaria countries), performing the following tasks in consultation with CRG thematic and investment support clusters, CE SI and GMD teams, and where relevant, in coordination with technical and bilateral partners. The specific way of working in each task will be defined according to the applicant's expertise and geographic location.

Component A – BDB Countries:

- **Assess needs, develop and regularly update a technical assistance (TA) plan.**

A needs assessment should be undertaken in conversations with key Global Fund implementers, CCM and human rights working groups, and a technical assistance plan must be developed within 60 days of starting, and updated regularly throughout the grant lifecycle. This plan must be endorsed by CRG Investment Support Advisors, in consultation with GMD teams and, where appropriate, country and CE SI partners. Needs assessment and technical assistance plan templates are standardized across all BDB countries and should demonstrate the level of effort for each activity, the primary recipient for each activity, and the intended outcome.

- **Provide technical assistance to Global Fund implementers (PRs/SRs/SSRs).**

Technical assistance should support the implementation of programs² to address human rights- and gender-related barriers (as defined in the HIV, TB and/or malaria technical briefs),

²

HIV: https://www.theglobalfund.org/media/12445/core_removing-barriers-to-hiv-services_technicalbrief_en.pdf (3.2.1-3.2.8)

TB: https://www.theglobalfund.org/media/12729/core_removing-barriers-to-tb-services_technicalbrief_en.pdf (4.2a-4.2i)

Malaria: https://www.theglobalfund.org/media/5536/core_malariagenderhumanrights_technicalbrief_en.pdf (4.1-4.5)

and consistent with the agreed TA plan. This includes regularly assessing implementation status, working with partners to address major bottlenecks and implementation delays, supporting quality improvement, providing recommendations for re-programming and identifying opportunities for programmatic scale-up (geographic and population).

- **Align work with a national human rights strategy or plan.**

Review and provide guidance on planned interventions to remove human rights and gender-related barriers to services, particularly to align them with the national human rights strategy. Where a national human rights strategy does not exist or will be expiring, work with country partners to revise and adopt a new or updated version.

- **Support the national oversight mechanism.**

Provide advice and guidance on the design and implementation of a national, multi-sectoral oversight mechanism for progress to remove human rights-related barriers to services. This may also include facilitating or presenting at sessions, and ensuring diverse representation including people affected by the three diseases, with additional consideration of age and gender identity.

- **Participate in Global Fund grant processes.**

Support country partners with collecting and analyzing evidence in advance of the Funding Request (GC7 or GC8), and facilitating discussions between implementers and the writing team, where practical. Participate in country visits and grant-making meetings should the need arise. Liaise with LFA to support oversight of grant implementation.

- **Facilitating an effective learning environment to build capacity.**

To ensure that implementers have regular opportunities to gather, learn, and share their experiences, convene regular virtual learning sessions. These should be strategically planned and aligned with key moments in the Global Fund grant life cycle, and where new guidance or tools become available. Identify other opportunities where practical, including site visits, webinars, meetings, and sharing of materials. Support implementer participation in South-to-South learning should opportunities arise.

- **Support annual assessments (KPI E1).**

Facilitate annual assessments of progress to scale-up programs to reduce human rights-related barriers to HIV, TB and/or malaria (KPI E1). This must be aligned with the Global

Fund's Key Performance Indicators (KPI) Handbook for the 2023-2028 Strategy. This includes supporting rapid assessments of progress as needed, working with the oversight mechanism and implementers to analyze available evidence, to generate and validate scores for each program area and document them and communicate to Global Fund CRG via TA provider regular reports.

- **Strengthen efforts to ensure safety and security.**

Support Principal Recipients and program implementers, particularly community-led and -based organizations, to more effectively assess and address safety and security challenges within their implementation of programs for and with key populations, particularly for the HIV program.

- **Legal and policy analysis**

Evaluate and document whether local laws, policies and guidelines guarantee non-discriminatory services for all. This may include monitoring legal action likely to increase human rights risks, conducting or updating an assessment of related policy and legal frameworks, developing and implementing an action plan for reform of harmful laws, policies and practices, as well as supporting community-led efforts to analyze, monitor, advocate against and reform harmful laws and policies, including criminalization.

- **Develop communications pieces, highlighting work ongoing within each respective country of work or to support the broader BDB cohort.**

Regular communication materials should be developed in each respective country of work to facilitate learning within and across countries. These may take the form of blog entries, case studies, fact sheets with infographics, academic journal articles or media articles. Where possible, these should be developed in collaboration with implementing partners.

- **Develop tools and/or guides to support implementation**

Where needed, develop or revise guidance and tools to support implementation of programs to reduce human rights- and gender-related barriers. This may include specific operational guidance for implementers, tools to be used by oversight committees or working groups, or broader strategy-focused materials.

- **Share complementary insights into program implementation.**

Through TA reports and upon request, provide a detailed analysis of program implementation, including implementation arrangements, challenges or bottlenecks that exist, opportunities for scale-up of program essentials or quality improvement, or ways to improve value for money. Complementary insights should be solution oriented to support grant optimization.

- **Participate in a community of practice.**

Participate in regular meetings with other TA providers across Breaking Down Barriers countries, for the purpose of learning and alignment. Active participation is expected, including presenting experiences (good practices, opportunities, challenges) from each respective country of work, and mentoring other providers where capacity gaps are identified. There is an expectation that mentoring will be prioritized by TA providers, particularly from more senior to more junior providers.

- **Additional activities**

Additional activities would be agreed upon between the selected supplier and the Global Fund before implementation begins, and will be included in the TA plan.

Component B – Malaria Cohort Countries:

- **Provide technical assistance to Global Fund implementers (PRs/SRs/SSRs)**

Technical assistance should support the implementation of programs³ to address equity-human rights- and gender-related (EHRGE) barriers (as defined in the malaria technical brief). This could include technical assistance in conducting Malaria Matchbox assessments, addressing bottlenecks during implementation, and operationalizing recommendations or good practice to improve availability, accessibility, acceptability and quality of interventions for vulnerable and underserved populations.

- **Provide training on EHRGE and malaria to country stakeholders**

Develop context-specific materials and deliver trainings on equity, human rights and gender equality for CCMs, national programs, civil society and other TA providers, either on a regional, county or virtual basis.

³ Malaria: https://www.theglobalfund.org/media/5536/core_malariagenderhumanrights_technicalbrief_en.pdf (4.1-4.5)

- **Legal and policy analysis**

Evaluate and document whether the laws, policies and guidelines guarantee inclusivity of all, including people of all genders, undocumented migrants, refugees, the poor, socially disadvantaged, persons with disabilities, legally, and geographically marginalized, asylum-seekers and prisoners. Documentation may also include case studies of efforts to reform laws, policies and practices.

- **Costing of interventions**

Conducting costing analyses for equity-, human rights- and gender-related program design and adaption, and provide recommendations to implementers as part of budget development or revision.

- **Participate in a community of practice.**

Participating in regular meetings with other TA providers for the purpose of learning and alignment. Active participation is expected during a contract term, including presenting experiences (good practices, opportunities, challenges) from each respective country of work, and guiding other providers where opportunities arise.

- **Develop communications pieces, highlighting work ongoing within each respective country of work.**

Communication materials should be developed in each respective country of work to facilitate learning within and across countries. These may take the form of blog entries, case studies, fact sheets with infographics, academic journal articles or media articles. Where possible, these should be developed in collaboration with implementing partners.

- **Participate in Global Fund grant processes and support community engagement.**

Support country partners, including representatives of civil society and affected communities, with collecting and analyzing evidence in advance of the Funding Request (GC7 or GC8) and facilitating discussions between communities, implementers and the writing team, where practical.

- **Develop tools and/or guides to support implementation**

Where needed, develop or revise guidance and tools to support implementation of programs to reduce human rights- and gender-related barriers. This may include specific operational

guidance for implementers, tools to be used by oversight committees or working groups, or broader strategy-focused materials.

- **Additional activities**

Additional activities would be agreed upon between the selected supplier and the Global Fund before implementation begins.

4. Deliverables

The following are examples of deliverables that may be expected. Specific deliverables against the abovementioned activities will be agreed upon between the selected supplier and the Global Fund before implementation begins. This may include:

- An updated needs assessment and TA plan for review and endorsement by the CRG Investment Support Advisor
- A regular TA report based on a standardized template, summarizing key activities completed as part of the assignment, lessons learned and recommendations for future activities.
- Delivery of timely technical assistance to implementers
- Sharing complementary insights into program implementation, where requested
- Regular updates on the convening of the national oversight mechanism, including details on participants and key points of discussion.
- Participation in regular activities with implementers and other TA providers for the purpose of learning and capacity building.
- Participation in the development or revision of the national human rights strategy or plan, including details on participants and regular updates on process toward adoption.
- KPI E1 annual scorecard is validated and shared with the Global Fund Secretariat, with key discussion points documented.
- Participation in regular calls with CRG Investment Advisors and GMD Country Teams
- Drafts and final versions of reports, tools, guidance, blog entries, case studies, fact sheets with infographics, academic journal articles or media articles etc.
- Other deliverables as agreed between both Parties.

5. Resources, Experience and Skills

Based on the ToR requirements, all Bidders must have demonstrated **geographical and relationship experience** as follows, **using Annex 7 and Annex 5:**

Component A – BDB Countries:

- **National TA providers** will be selected for each Breaking Down Barriers country. They must be based in that country and willing to travel within that country during the implementation period (2024-2026). Bidders must demonstrate relationships and experience in the selected country. Bidders must have fluency in the national language of that country, and a good working knowledge of English
- **Multi-country TA providers** will be selected to provide additional support in- and across-Breaking Down Barriers countries. There is a preference that Multi-country TA providers are based in one of their selected countries, and be willing to travel to all selected BDB countries during the implementation period (2024-2026). Bidders must demonstrate relationships and experience in the selected countries or across the BDB cohort. Bidders must have fluency in either English, French, Spanish, Portuguese, Russian and/or Ukrainian according to the selected countries, and a good working knowledge of English.

Component B – Malaria Cohort Countries:

- TA providers will be selected to cover all eligible countries. There is a preference that they are based in one of the eligible countries, and must be willing to travel to eligible countries of assignment during the implementation period (2024-2026). Bidders must demonstrate relationships and experience in the selected country(ies). Bidders must have fluency in the national language of the selected country(ies), and a good working knowledge of English.

Additionally, all Bidders must have demonstrated **technical experience and expertise** in the following technical areas **using Annex 7 and Annex 5:**

- **Required:** Addressing human rights and gender-related barriers in relation to access to and retention in HIV, TB and/or malaria services.
- **Required:** Knowledge of the Global Fund mandate, strategy and model of work.
- **Required:** Knowledge of the equity-, human rights- and gender-related situation in the context of HIV, TB and/or malaria in the selected countries.
- **Required:** Community systems strengthening as part of broader interventions to strengthen resilient and sustainable system for health and community responses to HIV, TB and malaria.

- **Required:** Engagement of key and vulnerable populations in HIV prevention, treatment, care and support and related advocacy.
- **Required:** Engagement of TB survivors and communities most affected by TB in TB prevention, treatment, care and support and related advocacy.
- **Required:** Engagement of communities most affected by malaria in malaria control and access to care and support and related advocacy.
- **Desirable:** Engagement of young people, including adolescents, from HIV, TB and malaria key affected populations.
- **Desirable:** experience in assessing, mitigating and responding to human rights crises amongst key populations in the context of HIV, including in integrating security-related considerations in program design and delivery.
- **Desirable:** Designing and implementing comprehensive prevention programs for HIV/TB Key Populations and populations affected by malaria.
- **Desirable:** Community-led monitoring and feedback mechanisms for social accountability and to improve the responsiveness, effectiveness and impact of programs and services.
- **Desirable:** Costing of programs to reduce human rights-related barriers including mentorship on community costing guidance and tools and direct costing support.
- **Desirable:** Ensuring linkage to care and engagement of vulnerable and marginalized populations, and specifically mobile and migrant populations, and those in conflict and emergency settings (or challenging operating environments).

6. Contract administration and assignment language, project governance, reporting lines.

Contract management will be administered by the Global Fund Secretariat in Geneva, through the Human Rights Strategic Initiative, in close collaboration with CRG, GMD and other departments, if needed. The Service Provider will work under the direction of the Community, Rights and Gender Department (CRG) and is expected to participate in regular calls with key stakeholders to coordinate efforts.

Invoices will be submitted to the Global Fund as per the agreed payment plan that is linked to specific deliverables and after such deliverables are approved by the Community, Rights and Gender Department. Where applicable, the service provider will be required to demonstrate that the deliverables submitted have undergone review and that they have been endorsed by relevant country and/or Global Fund Secretariat stakeholders.

Bidders must have fluency in the national language of the selected country(ies), and a good working knowledge of English. Deliverables for country partners should be in the national language, and deliverables for the Global Fund Secretariat should be in English. In some instances, the Global Fund Secretariat may require deliverables in French, which would be agreed in advance between both parties.

B. CONTRACT CONDITIONS

I. Contract Duration

The Global Fund expects the work to begin as soon as the contracting process is completed. The maximum duration of the contract will be from 1 January 2024 – 31 December 2026.

The number of working days will be determined through a discussion with the Global Fund and country partners, and the subsequent development of a detailed technical assistance plan, in case future Purchase Order(s) will be assigned.

II. Contract Type

As an outcome of this RFP, successful bidders will be awarded an Indefinite Quantity Contract (IQC), to establish a pool of qualified consultants. As TA assignments are deployed on a demand basis (with requests being reviewed for eligibility and processed by the Global Fund), establishment of an IQC does not obligate the Global Fund to award TA assignments to pre-qualified TA providers. A subsequent purchase order contract award, will be dependent on final Global Fund Grant Approvals Committee (GAC) approval.

The IQC will set forth the terms and conditions which will apply to all consultancy services the Service Provider may perform pursuant to the Terms of References as outlined in the RFP document. Upon agreement on the specific services, periods of performance and budget, a Purchase Order may be assigned and signed by the Global Fund and the Service Provider.

Before a Purchase Order can be raised, the Service Provider will be required to indicate a) if they receive or anticipate receiving funding from sources other than the Global Fund to contribute to the same or similar deliverables as specified in the contracts and, b) if so, the amount of funding. During the performance of the contract the selected Service Provider(s) shall disclose to the Global Fund any additional source of funding that may arise for the provision of the same or similar deliverables. The Global Fund holds the right to modify the budget of the Purchase Orders accordingly. The failure of such reporting may result in the cancellation of the raised Purchase Orders.

III. Collaboration and Communication

The service provider will report to- and work under the overall and general supervision of the Senior Human Rights Advisor and the CRG Investment Support Lead in the Community, Rights and Gender Department.

The Service Provider is expected to use an approach that is both collaborative and highly professional to ensure high-quality products and service delivery. The Service Provider must establish and maintain open, ongoing communications with all relevant stakeholders.

In accordance with standard terms and conditions, apart from disclosures, consultations with third parties and peer reviews required for the timely and effective completion of this assignment, the service providers shall not publish, present or cause to be published the results of this assignment without prior written consent of the Global Fund.

The service provider should keep confidential all non-public information known to them by reason of conducting this review. This includes, without limitation, analyses performed, and viewpoints expressed by key informants.

IV. Travel and Logistics

Any travel arrangements will follow Global Fund Travel Guidelines for Contractors (as available on the Global Fund website, and as amended from time to time). The Service Provider will be responsible for all travel and logistic support under their contract, and will be further elaborated in any raised Purchase Order.

SECTION 2

PROPOSAL REQUIREMENTS AND EVALUATION

A. Proposal Requirements

1. The proposal submitted by the Bidder should be in English, should be concisely presented and structured in the order of the attachments as outlined in the technical proposal section below, and should explain in detail the Bidder's availability, ability, capacity and resources to provide the requested services. Proposals that are incomplete or not responsive to these criteria may not be considered in the review process.

a. Technical Proposal

The completed technical proposal must be attached in the "Technical Proposal" section under Requirements in the TGF Sourcing application.

For Individual Consultants:

- **Attachment 1:** Completed Excel file entitled Annex 7 "Geographic Expertise."
- **Attachment 2:** Completed Annex 5 (CV)
- **Attachment 3:** Example(s) of any past work where the applicant provided technical assistance, facilitated learning, participated in Global Fund processes or developed substantive guidance on programs to reduce equity- human rights- and gender-related barriers.
- **Attachment 4:** Completed Annex 2 (Certificate of Conformance for Individual Consultants)

For Companies/Organizations:

- **Attachment 1:** Completed Excel file entitled Annex 7 "Geographic Expertise."
- **Attachment 2:** Completed Annex 6 (Organization Profile)
- **Attachment 3:** Completed Annex 5 (CV) for each proposed sub-contracted Consultant
- **Attachment 4:** Example(s) of any past work where the applicant provided technical assistance, facilitated learning, participated in Global Fund processes or developed substantive guidance on programs to reduce equity- human rights- and gender-related barriers.
- **Attachment 5:** Completed Annex 1 (Certificate of Conformance for Organization)

b. Cost Proposal:

The completed Cost proposal must be attached in **Excel format** in the "Financial" section under Requirements in the TGF Sourcing application.

Bidders shall complete the attached **Annex 4 – Cost template** in US Dollars, providing information related to the proposed Key Personnel, and fully inclusive daily rates. The daily rates proposed by the bidders must include all elements, including applicable taxes. No additional charges will be accepted after the tender is concluded.

Proposals will be evaluated in terms of best value to the Global Fund, price and other factors considered, including comparisons between other Bidders for delivering similar work.

B. Evaluation Criteria

1. The evaluation will be divided into **technical** (70%) and **cost** (30%) factors. These factors will be evaluated relative to each other as described herein.
2. An evaluation panel, the Tender Evaluation Committee (TEC), will assess the extent to which proposals submitted in response to this RFP meet the technical criteria below.
3. Technical Evaluation criteria with its relative weightage to each other is as follows:

Criteria	Requirement	Points (70)
Qualifications	<ul style="list-style-type: none">• Qualifications relevant to the tasks outlined in the RFP, or equivalent additional experience	10 points
Understanding of country context	<ul style="list-style-type: none">• Experience working in eligible BDB or malaria cohort country(ies) on programs to reduce human rights- and gender-related barriers.• Demonstrated understanding of the HIV, TB and/or malaria context in selected BDB or malaria cohort countries, with a specific understanding of human rights-related barriers to services	10 points

<p>Relevant experience</p>	<ul style="list-style-type: none"> • Successful proven experience in performing similar assignments. • Experience addressing human rights and gender-related barriers in relation to access to and retention in HIV, TB and/or malaria services. • Experience with community systems strengthening (CSS) interventions to strengthen resilient and sustainable system for health and community responses to HIV, TB and/or malaria. • Knowledge of the Global Fund mandate, strategy and model of work. 	<p>30 points</p>
<p>Partnerships and Collaboration</p>	<ul style="list-style-type: none"> • Prior working experience working with diverse stakeholders in the selected country(ies): This includes <ul style="list-style-type: none"> ○ Engagement with civil society, governments, and development partners. ○ Engagement of key and vulnerable populations in HIV prevention, treatment, care and support and related advocacy. ○ Engagement of TB survivors and communities most affected by TB in TB prevention, treatment, care and support and related advocacy. ○ Engagement of communities most affected by malaria in malaria control and access to care and support and related advocacy 	<p>20 points</p>

The score assigned to each proposal will be of guidance in determining which proposal would provide the greatest value to the Global Fund. However, the Global Fund reserves the right not to employ raw scores in determining best value where it considers, in its sole discretion, that this would not be appropriate.

4. A two-stage procedure will be utilized in evaluating the proposals, with evaluation of the technical submission being completed prior to any cost proposal being considered; and cost evaluation will only be undertaken for technical submissions that obtain a minimum of 45 points out of 70. A submission which fails to achieve the minimum technical

threshold may not be considered further. Cost proposals will be evaluated in terms of best value to the Global Fund.

5. To assist in the examination, evaluation and comparison of proposals, the evaluation panel may, at its discretion, ask Bidders for a clarification of their proposals, or organize interviews, further discussions or presentations.

6. The Global Fund conducts integrity due diligence on its suppliers as a matter of course, including screening against international watchlists and adverse media databases. By responding to this RFP, the Bidder acknowledges that risk-based due diligence measures, including personal data processing, where relevant, form a part of the Global Fund supplier selection and management. Integrity issues identified through due diligence may be raised during selection or subsequently and will normally be managed by requesting departments with support of Ethics Office, e.g., through mitigation measures. Global Fund may not retain suppliers that have been sanctioned by the UN, international financial institutions and major donors. A Bidder's integrity profile (beyond sanctions) may additionally be included as an explicit evaluation criterion, in which case it is specified above.

SECTION 3

PROPOSAL SUBMISSION

1. The Global Fund may award one or more contracts on the basis of the submitted proposals, generally without further submissions, clarifications, discussions or negotiations. Therefore, each proposal submitted by the Bidder within the RFP Closing Date and Time should already contain the Bidder's best technical and commercial terms.
2. Unless otherwise indicated, all proposals must be denominated in US Dollars and submitted in English, in their original version in Portable Document Format (PDF). In addition to the original version of the technical and costs proposals, the Global Fund may request Bidders to submit a duplicate copy in MS-Word, MS Power Point, or MS Excel. In case of a conflict between the original version and the duplicate copy, the original version shall govern.
3. **The Certificate of Conformance (Annex 1 or Annex 2) must be signed by an authorized representative of the Bidder and returned in a PDF format/enclosed to the Proposal.**
4. Proposal submissions and all communication should be sent through the TGF Sourcing Application.
 - a) Bidders are required to submit their proposals in the following URL for Sourcing Application: <https://fa-enmo-saasfaprod1.fa.ocs.oraclecloud.com/>

Bidders should request a Supplier ID to access the TGF Sourcing Application to participate in the RFP by sending an email at least 48 hours before the RFP Closing Time to martine.derond@theglobalfund.org with the following title in the subject:

"TGF-23-56- Request for login user ID creation in TGF Sourcing / iSupplier portal – Bidder's organization name" and the following details:

Bidder full name: < organization name >

Contact person name: <Last Name, First Name >

Title: <Mr./ Mrs./ Ms./ Dr.>

Email: <email id >

Phone: <phone >

Address: <Address line 1; Address line 2; Address line 3; City; Postal code; Country

DUNS #: <Enter the DUNS # of your organization here>

- b) **Please use the Oracle Guided Learning icon to help you submitting an RFP**



response

- c) All communications with regard to this RFP, including clarification questions, shall be in writing and sent through the TGF Sourcing Application using the online discussion. Should the Global Fund deem it necessary to revise the RFP as a result of a clarification, it shall do so as an amendment to the RFP available on the Global Fund's website.
- d) Any communication between a Bidder and the Global Fund regarding this RFP, which is not through the designated channel (<https://fa-enmo-saasfaprod1.fa.ocs.oraclecloud.com/>), may invalidate such Bidder's proposal to this RFP.
5. The Sourcing application will automatically close this RFP at the exact Closing Time stated above, and past this time the uploading of documents (even partially uploaded) will no longer be possible. It is therefore strongly advised that the uploading of submissions be fully finalized at least 60 minutes before the RFP's Closing Time as there are always risks of having network, internet or uploading issues. For the avoidance of doubt, the Closing Time stated in the RFP will always be Geneva, Switzerland, time. This may be CET or CEST, depending on the time of year. For clarification on the time in different time zones please check on www.timeanddate.com
6. After the RFP Closing Time, no further additions to, or modifications on submitted proposals shall be allowed unless it is proven to be a *bona fide* typographical error or omission. Such additions or modifications may only be affected with prior written approval from the Global Fund.

7. All Bidders must complete, sign and return the Certificate of Conformance (**Annex 1 or Annex 2**) to confirm their compliance with the requirements of the RFP, as well as their acceptance of the Global Fund's Terms and Conditions of Purchase of Services (see link provided in Section 4). Reservations or requests for amendments to the Global Fund's Terms and Conditions of Purchase of Services must be submitted by Bidders as part of their proposal and may be considered by the Global Fund. These reservations or requests for amendment will be taken into account in the overall evaluation. The Global Fund has no obligation to agree to these reservations or requests for amendment.
8. At a Bidder's request, the Global Fund and the Bidder will sign a confidentiality agreement. In such case, the Bidder acknowledges and agrees that such confidentiality agreement will be based on the Global Fund Confidentiality Agreement template.
9. Full proposals or partial proposals received after the RFP Closing Date and Time indicated on the TGF Sourcing Application shall be declared late and may be rejected.
10. Proposals should be valid for a period of 90 calendar days from the RFP Closing Date.

SECTION 4
LEGAL MATTERS

1. This RFP is in line with and subject to the following documents:

- a. The Global Fund's **Procurement Policy** (2008, as amended from time to time) which may be found at <https://www.theglobalfund.org/en/business-opportunities/>.
- b. The **Code of Conduct for Suppliers (2009, as amended from time to time)**, which may be found at:
<https://www.theglobalfund.org/en/policies-guidelines-templates/governance-policies/>;
- b. The **Sanctions Panel Procedures Relating to the Code of Conduct for Suppliers (2014, as amended from time to time)**, which may be found at <https://www.theglobalfund.org/en/policies-guidelines-templates/governance-policies/>;
- c. The **Global Policy on Conflict of Interest** (2020, as amended from time to time), which may be found at https://www.theglobalfund.org/media/6016/core_ethicsandconflictofinterest_policy_en.pdf?u=637319004468800000; and
- e. The **Global Fund Terms and Conditions of Purchase of Services (21 August 2020, as amended from time to time)**, which will also be an integral part of any contract resulting from this solicitation, and which may be found at <https://www.theglobalfund.org/en/business-opportunities/> (also attached to the TGF Sourcing Platform).

2. Personal data (i.e. any information relating to an identified or identifiable natural person) will be treated in compliance with Global Fund's policies, the Terms and Conditions of Purchase of [Goods or Services] and the Privacy Statement for the Global Fund Procurement Process (as amended from time to time) <https://www.theglobalfund.org/en/business-opportunities/>.

3. By submitting a proposal for this RFP, including the Certificate of Conformance contained in **Annex 1 or Annex 2**, the Bidder warrants that it has all the necessary power and legal capacity to submit a proposal and eventually enter into a Contract. The Bidder also agrees to the terms and conditions of all documents referred to herein and to the following terms:

- a. The Global Fund makes no offer of a contract by posting this RFP or evaluating any proposals submitted in response to it, and there is no legal agreement or relationship, whether in contract (express, implied or collateral) or tort, created by this RFP process between the Global Fund and any bidder, with the sole exception of the provisions of this Section 4. This RFP in no way obligates the Global Fund to award a contract.
- b. The Global Fund may, at its discretion, withdraw or cancel this RFP process and/or its sourcing strategy, amend this RFP and any of its attachments (including the Statement of Work or Terms of Reference), or change the RFP Closing Date and RFP Closing Time, at any time and for any reason, without liability or penalty to any party, by issuing an amendment to this RFP. All Amendments to this RFP will be posted on the Global Fund website at <https://www.theglobalfund.org/en/business-opportunities>. It is the Bidder's responsibility to consult the Global Fund's website to ensure that it is aware of amendments to, and additional information for, this RFP.
- c. If Bidders submit several or amended proposals, the latest proposal received before the RFP Closing Time will be considered for the evaluation. Bidders will have to inform the Global Fund of their intention to withdraw from the process before the RFP Closing Time.
- d. The Global Fund may invite Bidders to make oral presentations in English or to participate in a pre-proposal conference. The date, time and place of such presentation or pre-proposal conference will be formally communicated by the Global Fund to all Bidders or pre-qualified Bidders, as relevant. Any statement made during these meetings shall not in any way amend or modify the RFP, unless it is issued as an amendment to the RFP.
- e. The Bidder shall bear all costs associated with the preparation and submission of its proposal, and the Global Fund shall not be responsible or liable for those costs, whether direct or indirect, regardless of the conduct or outcome of the RFP, nor if the RFP is cancelled, altered or postponed for any reason. This includes, but is not limited to, any and all costs incurred for the pre-proposal conferences, clarifications, oral presentations, site visits, visits to the Global Fund, functional demonstrations, and subsequent meetings and negotiations.
- f. The Global Fund will not reveal or discuss with any Bidder how a proposal was assessed or provide any other information relative to the selection process.

- g. Bidders whose proposals are not selected will be notified in writing of this fact and shall have no claim whatsoever against the Global Fund for any kind of compensation.
- h. Any attempt by a Bidder to influence the Global Fund in the examination, evaluation and comparison of proposals, or the recommendation of contract award, or to obtain information thereof through unofficial means, may result in the rejection of its proposal, without prejudice to other rights available to the Global Fund.
- i. At any time prior to contracting, the Global Fund reserves the right to: (a) award a contract to the Bidder whose proposal has been determined to be the best evaluated proposal that represents value for money to the Global Fund; (b) reject any or all proposals or price submissions; (c) accept for award a proposal or price submission other than the lowest cost proposal or price submission; (d) accept more than one proposal or price submission; (e) accept alternate proposals or price submissions; (f) accept part of a proposal or price submission; (g) waive informalities and minor irregularities in proposals or price submissions received; or (h) withdraw an award in case of changed circumstances.
- j. There are no other arrangements or understandings between any Bidder and the Global Fund with respect to this RFP other than the text contained herein.
- k. Through its participation to the RFP process, the Bidder acknowledges and warrants that it complies with internationally recognized standards for human rights, labor, the environment, anti-money laundering and anti-corruption. The Bidder also acknowledges and warrants that they will neither use or engage in, nor allow their employees or other persons engaged by them to use or engage in sexual exploitation and abuse, and sexual harassment.
- l. The investigative, decision-making, and sanctions policies and processes of the Global Fund, including the activities of its Inspector General, the Global Fund's Code of Conduct for Suppliers, and consideration of any findings of fraud or abuse by the Global Fund Sanctions Panel, should the Global Fund in its sole discretion choose to refer the matter to the Sanctions Panel, shall apply to this RFP and any resulting contract, and these processes may include, without limitation, public disclosure at the Global Fund's full discretion of any findings and/or decisions.

- m. The Bidder acknowledges that the Global Fund has full discretion to investigate any potential fraud or abuse, whether occurring in the past, present or future, associated with the RFP or any resulting contract, and the Global Fund at its full discretion may publish the findings of such investigations; through participation in this RFP process, the Bidder acknowledges these processes and shall not challenge in any setting the investigation by the Global Fund of potential fraud or abuse associated with this RFP or any resulting contract, the dissemination of investigation findings and the responses undertaken by the Global Fund to findings of fraud or abuse, in all cases whether occurring in the past, present or future.
- n. Through its participation in the RFP process, the Bidder acknowledges and confirms that the Global Fund has the right to require that a provision be included in its contracts, requiring suppliers, service providers, contractors and/or consultants to permit the Global Fund or its representative to inspect their accounts, records and other documents relating to the proposal submission and the contract, and to audit them or have them audited by auditors appointed by the Global Fund.
- o. The Bidder acknowledges and agrees that pursuant to the Global Fund policies and procurement procedures, the Global Fund may publish certain information consistent with its public status and commitment to transparency. As such, should the Bidder be awarded a contract, the Bidder acknowledges and agrees that the Global Fund may publish certain information relating to procurement contract awards, including without limitation the Bidder's name, as disclosed on its website.
- p. Any dispute, controversy, claim, or issue arising out of this RFP or surrounding this process, shall be finally settled by arbitration conducted in accordance with the United Nations Commission on International Trade Law (UNCITRAL). The number of arbitrators shall be one; the appointment authority for such arbitrator shall be the International Chamber of Commerce International Court of Arbitration. The place of arbitration shall be Geneva, Switzerland, and the language used at the arbitration shall be English.
- q. Nothing contained in this RFP may be construed as a waiver, express or implied, of the privileges and immunities accorded to the Global Fund, whether as of the date of this RFP or thereafter.

TGF-23-56

ANNEX 1

CERTIFICATE OF CONFORMANCE FOR ORGANIZATION

*Bidders are required to return, as part of their proposal, a version of this Certificate in PDF format **completed and signed** by an Officer of their organization with the authority to undertake contractual obligations on behalf of the organization.*

As a duly authorized Officer of the organization listed below (the “Organization”), I confirm, acknowledge, and agree, on behalf of the Organization, that:

1. To my knowledge, there are no actual, potential, or perceived conflict of interest, and no ethical, contractual or legal issues preventing the Organization from submitting the Organization’s proposal to RFP TGF-23-56
2. , and, if awarded a contract, providing the services per the terms submitted in the proposal at a future date.
3. The Organization will comply with: (i) the Global Fund’s [Code of Conduct for Suppliers](#) (as amended from time to time), and (ii) all the terms contained or referred to in the RFP, including Section 4: Legal Matters.
4. The Organization complies with internationally recognized standards for human rights, labor, the environment, anti-money laundering and anti-corruption.
5. The Organization has read the Privacy Statement for the Global Fund Procurement Process (<https://www.theglobalfund.org/en/business-opportunities/>) and certify to have the right to provide personal data to the Global Fund.
6. The Organization is financially sound and is not subject to any activity, either initiated by itself or by any other organization (including, but not limited to, a change of ownership), that may materially affect its ability to provide accurate information about the services included in its RFP submission.

7. The services proposed in the proposal have been priced according to the technical specifications as defined in the RFP.
8. Unless otherwise specified, the prices quoted shall remain fixed for the entire duration of the awarded contract.
9. By submitting its proposal, the Organization unconditionally accepts the terms and conditions of the Global Fund's Terms and Conditions of Purchase of Services (the "Terms and Conditions"), attached as **Annex 3** to the present RFP, unless otherwise provided herein.
10. The Organization's proposal remains valid for **90** calendar days from the RFP Closing Date.

If your Organization has any reservations, clarifications or other descriptive information in connection with this Certificate, including with any actual, potential or perceived conflict of interest; or reservations, clarifications or amendment requests with regard to the Terms and Conditions (**Annex 3**), you may provide that information in the box below, or, as necessary, on additional pages, and submit that supplemental information as part of the signed version of this Certificate.

Only amendments to the Terms and Conditions submitted as part of the Organization's proposal may be considered by the Global Fund. The reservations or amendment requests may be taken into account in the overall evaluation of the Organization's proposal. The Global Fund has no obligation to agree to these reservations or amendment requests. You should note that the following provisions of the Terms and Conditions reflect the status of the Global Fund as an international organization and Global Fund's suppliers are expected to agree to these provisions: Status, Privileges and Immunities of the Global Fund; Records and Audit; Settlement of Disputes; and compliance with the Global Fund's Code of Conduct for Suppliers.

ANNEX 2
CERTIFICATE OF CONFORMANCE FOR INDIVIDUAL CONSULTANTS

*Bidders are required to return, as part of their proposal, a version of this Certificate in PDF format **completed and signed** by the individual consultant with the authority to undertake contractual obligations.*

I confirm, acknowledge, and agree, hat:

1. To my knowledge, there are no actual, potential, or perceived conflict of interest, and no ethical, contractual or legal issues preventing me from submitting the proposal to RFP TGF-23-56,
2. and, if awarded a contract, providing the services per the terms submitted in the proposal at a future date.
3. I will comply with: (i) the Global Fund's [Code of Conduct for Suppliers](#) (as amended from time to time), and (ii) all the terms contained or referred to in the RFP, including Section 4: Legal Matters.
4. I currently do and shall comply with internationally recognized standards for human rights, labor, the environment, anti-money laundering and anti-corruption.
5. I have read the Privacy Statement for the Global Fund Procurement Process (<https://www.theglobalfund.org/en/business-opportunities/>) and certify to have the right to provide personal data to the Global Fund.
6. I am financially sound and not subject to any activity, either initiated by myself or by any other organization (including, but not limited to, a change of ownership), that may materially affect my ability to provide accurate information about the services included in my RFP submission.
7. The services proposed in the proposal have been priced according to the technical specifications as defined in the RFP.

8. Unless otherwise specified, the prices quoted shall remain fixed for the entire duration of the awarded contract.
9. By submitting its proposal, I unconditionally accepts the terms and conditions of the Global Fund's Terms and Conditions of Purchase of Services (the "Terms and Conditions"), attached as **Annex 3** to the present RFP, unless otherwise provided herein.
10. My proposal remains valid for **90** calendar days from the RFP Closing Date.

If the individual consultant has any reservations, clarifications or other descriptive information in connection with this Certificate, including with any actual, potential or perceived conflict of interest; or reservations, clarifications or amendment requests with regard to the Terms and Conditions **(Annex 3)**, you may provide that information in the box below, or, as necessary, on additional pages, and submit that supplemental information as part of the signed version of this Certificate.

Only amendments to the Terms and Conditions submitted as part of the Individual Consultant's proposal may be considered by the Global Fund. The reservations or amendment requests may be taken into account in the overall evaluation of the proposal. The Global Fund has no obligation to agree to these reservations or amendment requests. You should note that the following provisions of the Terms and Conditions reflect the status of the Global Fund as an international organization and Global Fund's suppliers are expected to agree to these provisions: Status, Privileges and Immunities of the Global Fund; Records and Audit; Settlement of Disputes; and compliance with the Global Fund's Code of Conduct for Suppliers.

ANNEX 3
THE GLOBAL FUND TERMS AND CONDITIONS OF PURCHASE OF SERVICES
May 01, 2023

[Terms and conditions provided as a separate document]

ANNEX 4
COST TEMPLATE

[The cost template is provided as a separate Excel document]

ANNEX 5
FORMAT OF CV TO BE USED FOR EACH INDIVIDUAL CONSULTANT
(One document per person)

Name:			
Nationality:			
Residence Address:			
Phone Number:			
Professional qualifications:			
Language skills:			
Language:	Reading:	Speaking:	Writing:
Understanding of the importance of addressing equity-, human rights- and gender-related barriers to services, particularly in the selected country(ies) or across the country cohort:			
Overview of relevant experience implementing or supporting programs to reduce human rights-related barriers to health services in each selected country or across country cohort:			
Overview of experience working with country partners in each selected country or across the country cohort, including the CCM, technical partners, implementers and people affected by HIV, TB and/or malaria:			

Description of approach to learning and capacity building			
<p>References:</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p> </td> <td style="vertical-align: top;"> <p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p> </td> </tr> </table>		<p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p>	<p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p>
<p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p>	<p><i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i></p>		
<p>Certification: I declare that the information provided in this CV is accurate and hereby authorize the Global Fund to undertake whatever inquiries the Global Fund may consider reasonable and necessary in the course of the assessment process, in relation to the information in this curriculum vita relating to my suitability for the position for which I have been nominated</p>			
Signed	Date:		

**ANNEX 6
ORGANIZATION PROFILE**

Organization Name:	
Primary Contact Name:	
Primary Contact Email:	
Procurement Contact Name:	
Procurement Contact Email:	
Legal Registration Address:	
Organization Profile (Mission, vision, governance, programmatic and geographic focus):	
Description of why the organization is suitable to coordinate or sub-contract Consultants	
Overview of relevant experience implementing or supporting programs to reduce human rights-related barriers to health services in each selected country:	
Description of approach to learning and capacity building	
References: <i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i>	<i>Name:</i> <i>Position:</i> <i>Organization:</i> <i>E-mail:</i> <i>Address:</i> <i>Telephone:</i> <i>Relationship:</i>

Certification:

I declare that the information provided in this CV is accurate and hereby authorize the Global Fund to undertake whatever inquiries the Global Fund may consider reasonable and necessary in the course of the assessment process, in relation to the information in this curriculum vita relating to my suitability for the position for which I have been nominated

Signed

Date:

ANNEX 7
GEOGRAPHIC EXPERTISE

[This template is provided as a separate Excel document]