

Call for Membership to the **Developing Country NGO Delegation** to the Board of The Global Fund to Fight AIDS, Tuberculosis and Malaria

**Membership 2017 to 2019**

**CLOSING DATE for this call for nominations is**

**Friday March 17, 2017**

**The Global Fund to Fight AIDS, Tuberculosis and Malaria**

**The Global Fund is an international financing institution that fights AIDS, tuberculosis and malaria with a 21<sup>st</sup> century approach: partnership, transparency, constant learning and results-based funding.**

The Global Fund to Fight AIDS, Tuberculosis and Malaria was created in 2002 to dramatically increase resources for the fight against the three pandemics. It spurs partnerships between government, civil society, the private sector and communities living with the diseases, the most effective way to fight these deadly infectious diseases. The Global Fund does not manage or implement programs on the ground, relying instead on local experts. It works with partners to ensure that funding serves the men, women and children affected by these diseases in the most effective way (*Refer: <https://www.theglobalfund.org/en>*).

**The Developing Country NGO Delegation**

The Delegation aims to contribute to and influence Global Fund (GF) policies and practices in an effort to make them continually and appropriately responsive to the needs of those affected by HIV/AIDS, Tuberculosis and Malaria and the NGOs and CBOs providing necessary services. The defining feature of this delegation is its ability to bring relevant perspectives as implementers and representatives from recipient countries — based on the knowledge and experience of Non-Governmental Organisations/Community-Based Organisations and Faith based Organisations (NGOs/ CBOs /FBOs) and their constituencies,

The Delegation is a team of volunteers and seek to expand its team with suitable candidates/ members capable of representing the diverse NGO/ CBO / FBO response to HIV/AIDS, TB and Malaria on the GF Board. Also to aid in meeting the following objectives:

- Represent the perspectives, views and concerns of Developing Country NGO's on the GF Board in a strategic and consultative manner.
- Inform and positively influence the governance processes of the GF to better integrate non-governmental and community based efforts to fight HIV/AIDS, TB and Malaria into national and international responses.

**CALL FOR MEMBERS**

**Developing Country NGO Delegation to the Board of The Global Fund** is currently inviting nominations for membership from individuals representing and working with NGO's in the global south (Africa, Eastern Europe & Central Asia, Latin America and the Caribbean). The selection

process strives to achieve a balanced and representative Delegation with **strong** consideration for the following qualities:

- **Adolescent and Youths in their diversity**
- **Malaria expertise**
- **Tuberculosis expertise**
- **Women in all their diversity**
- **Sexual and gender diversity**
- **Strong knowledge in finance, strategic planning, media, gender and human rights issues, Sustainability, Transitioning and Co-Financing**
- **Key Populations in all their diversity**
- **Specially invited to apply, persons from the following REGIONS and COUNTRIES: EMRO, MENA regions, Asia and Asia Pacific, Africa, Francophone Africa,**

***The Delegation operates in English. Linguists, who possess strong working competencies in the other languages of the Global Fund (French, Spanish, Russian) are encouraged to apply.***

#### **Length of Term**

The term of office is for a period of **two (2) years (2017-2019), with the possibility of renewal**. The member will form part of a team of delegation members, democratically led by a leadership team (a board member, an alternate board member, a treasurer and a communications focal point (ex-officio). All, live and work across the developing world.

#### **Criteria for Selection**

1. Evidence of being from and resident in a developing country
2. Belonging to a Community organization (i.e. NGO, CBO, FBO, communities network, etc.)
3. Formal recommendation letter from the individual's organization and an undertaking from the organisation to permit the member to contribute up to 25% of the person's time to the work of the delegation
4. References from two NGOs, CBOs or networks in the respective region.
5. Possess understanding of the scope of work of the Global Fund and its processes
6. Have minimum 5 years of experience in front-line NGO work in 1 or more of the 3 disease areas (HIV, TB and Malaria)
7. Ability and capacity to communicate and network effectively and broadly (must have functioning communications linkages such as: Internet, telephone, computer and email)
8. Be culturally competent in communicating with diverse peoples & groups. Skills in communication, finance and management procedures are particularly welcomed.
9. Possess diplomatic and strategic political skills including capacity to think and work strategically and independently.
10. Must demonstrate ability to work in written and spoken English (additional languages are greatly desired and welcomed).

## CHECKLIST

The following should be sent in in English to [dcngoglobalfund@gmail.com](mailto:dcngoglobalfund@gmail.com)

The email subject must read: **NOMINATION TO DEVELOPING COUNTRY NGO DELEGATION 2017**

**Supporting Documentation to be submitted with application must include:**

- 1. An expression of interest detailing: (max font size 12; max 4 pages; min 2; only 4 pages will be read):
  - Your understanding of the Global Fund and its work,
  - Your NGO and community linkages,
  - Details of your disease expertise,
  - The skills you would bring to the Delegation
- 2. Letter from employer supporting the application including time/ travel commitments
- 3. Letter of support from any regional network or organisation
- 4. Letter of support from any relevant organisation other than your own
- 5. Current and relevant curriculum vitae
- 6. Contact details for two or more professional references
- 7. Piece of written work (published or unpublished)
- 8. Other evidence of work – print or online publication, photographs, videos or other media, etc. *(Optional)*

Please refer to TOR attached, The Delegation Website, The Global Fund Website and the Delegation Social Media Pages for further details

*Persons living with or have been affected by the three disease as well as those who identify with key populations including youth and women are especially encouraged to apply.*

*Persons from Asia and Africa are encouraged to apply.*

**Applications without all requested documentation will be automatically disqualified.** Incomplete applications, and those received after deadline will not be considered.

**Closing date for applications: 17 March 2017.**

## **Developing Country NGO Delegation to the Board of Global Fund**

### **Delegation Member Terms of Reference (ToR):**

The role of the Delegation member is to support the Team, Board Member and the Alternate Board Member on issues related to the Global Fund; to bring to the Global Fund Board the concerns and voices of the civil society community from developing countries worldwide as well as to disseminate information from the Board to those communities within their region and beyond.

A member of the Delegation serves in a voluntary capacity - there is no remuneration for participating. Travel and per diem costs to attend Delegation retreats, Board meetings and other committee meetings are covered by funds raised by the Delegation leadership. An annual retreat is held once per year to which all members are invited. Board meetings are held twice per year and a maximum of 10 people may attend from one Constituency. Select delegation members may also be asked to serve or have the opportunity to serve on additional committees internally or within the Global Fund architecture. This may require additional travel and time commitments.

Global Fund Board meeting attendance is by invitation from the Board member and based on contributions made by members in between Board meetings (performance) and the issues on the Board agenda. Travel will be in economy class and will be based on available funding.

Being involved with the Global Fund Board Delegation can demand between 10 and 25 percent of a full-time equivalent, and this requires an explicit written commitment from the applicant's organisation.

### **Key Board Functions**

The Delegation members will support the Delegation leadership team to perform the following functions:

1. Support policies and strategies for the Fund, in line with the agreed Purpose, Principles and Scope.
2. Support operational guidelines, work plans and budgets for the Secretariat and Technical Policy and Program Support.
3. Make funding decisions based on information provided by the Secretariat and other relevant sources.
4. Establish a framework for monitoring and periodic independent evaluation of performance and financial accountability of activities supported by the Fund.
5. Represent the views of the various constituencies.
6. Represent and voice the needs of developing country NGOs and CBO's.
7. Coordinate with outside agencies.
8. Advocate for the Fund, and do resource mobilisation both domestic and international.
9. Participate on standing committees and working groups of the Board.
10. Relaying information to their local and regional constituents and NGOs

**Delegation members commit to:**

1. Helping to achieve greater and more effective Global Fund impact and Global Fund related engagement among NGO's in the developing countries during and in-between Board meetings;
2. Attending the GF Board and regional meetings and helping to secure funding to attend the same;
3. Being a watchdog of GF operations at country level;
4. Participating in Developing Country NGO's and Board committees and working groups;
5. Advocating and mobilizing domestic resources for the GF;
6. Developing strategic alliances with partners in the delegate's country and region and at Board level;
7. Being an effective representative and liaising and networking with NGO's and communities at country and regional level;
8. Participating in monitoring and periodic evaluation of the performance of the Global Fund;
9. Preparing fully for GF Board meetings which includes reading lengthy Board documents, summarising and attending all pre and post GF Board meetings;
10. Attending the annual retreat for the duration;
11. Attending promptly to issues which arise between Board meetings;
12. Staying updated on technical and policy issues related to the 3 diseases and their impact on NGOs;
13. Responding promptly to issues as they arise between Board meetings;
14. Consulting communication focal points and others in the country, in the region or sub-region;
15. Maintaining close communication with the Delegation's Board member, Alternate, Communication Focal Point; and other delegation members through regular email messages and internet-based or web teleconferencing) & phone calls between the Board meetings (access to internet is mandatory and is not readily remunerated);
16. Disseminating information on Global Fund issues in line with the Developing Country NGO Delegation's internal/external communications strategy and guidelines;
17. Consulting with, reporting to and seeking input from the broader community on key issues related to relevant documents before and after Board meetings;
18. Explicit assurance from employer regarding availability of up to 25% of working time for Global Fund duties.
19. Ability to use or support social media or other platforms to promote the work of the Delegation.

**Closing date for applications: 17 March 2017**