

CALL FOR NOMINATIONS

**New Members for the Developed Country NGO Delegation to
The Board of The Global Fund to Fight AIDS, Tuberculosis and Malaria**

EXTENDED DEADLINE: 17 October 2018

The Developed Country NGO Delegation to the Board of The Global Fund to Fights AIDS, Tuberculosis and Malaria (The Global Fund) is seeking nominations for three (3) new delegation members.

I. The Developed Country NGO Delegation

The Developed Country NGO Delegation is one of the twenty delegations represented on The Global Fund Board. It is a member of the Board's ten delegation "Implementers Group" and one of its three civil society delegations.

The delegation consists of three leadership positions (Board Member, Alternate Board Members, Communications Focal Point) and, currently, eight members. These members represent the delegation's broader constituency, which includes representatives of NGOs based in 'developed' countries.¹

The delegation's mission is to bring the voices of civil society to the Global Fund and ensure that the Fund remains transparent, ambitious, and impactful as it works toward the vision of a world free of HIV, TB, and malaria.

The delegation works to uphold the core values of impact, transparency, human rights, engagement and partnerships, and activism through its work on the Board.

The core objectives of the delegation are:

- To ensure that the needs of civil society are embedded in the Global Fund's structure;
- To contribute significantly to Board and Committee discussions on issues that are important to the constituency, including ensuring that the Global Fund Board makes decisions that preserve the role of civil society within the Global Fund;
- To keep the Global Fund honest by ensuring its transparency and accountability;
- To ensure that the Global Fund as a funding mechanism is accessible and easy to understand for civil society organizations;
- To ensure that the Global Fund is fully funded to maximize impact and achieve its vision.

II. Background

Delegation members work closely with the BM, ABM, CFP and other members to represent and advance the interest and priorities of the delegation, as well as the broader constituency of NGOs based in developed countries.

Throughout the year, members support the work of the delegation by providing input, advice and expert analysis on issues facing the Board and its three committees.

¹ Generally defined as countries that are not eligible for Global Fund grants because of income classification.

Members collaboratively set delegation priorities, identify key advocacy moments, and develop strategies for advancing the interests of civil society within the Global Fund.

Members regularly attend Board Meetings to jointly develop delegation positions on decisions facing the Board and lobby other delegations to build support for those positions to ultimately become Global Fund policy.

Members regularly provide insight and share intel on political developments in their home countries as they relate to The Global Fund and the global response to AIDS, TB and malaria.

Membership on the delegation is tied to individuals, not organizations. As such, members do not represent the view or positions of their home organization (and vice versa). Members are welcome and encouraged to draw upon the expertise that exists within their respective organizations, but delegation positions and statements will not be presented as representing those of any specific organization.

III. Responsibilities

- Participate in regular teleconferences (approximately twice a month) to discuss and jointly develop delegation positions on issues facing the Board and its committees;
- Lead and/or actively contribute to the deliberations of the delegation's various issue-specific working groups, primarily via conference calls;
- Attend at least one (1) of the two Board Meetings held each year, where members are expected to collaboratively develop delegation positions; lobby other Board delegations to advance those positions; and contribute to the drafting of talking points, statements and analyses on issues facing the Board;
- Read and provide written input and analysis on all relevant documents prior to two Board and Committee meetings;
- Attend the annual delegation retreat to set priorities and discuss issues facing the delegation (and Board) in the coming year (traditionally held in Q1 of each year);
- Consult with and report to a broader community of NGOs and CBOs and communities living with or affected by HIV/AIDS, malaria and tuberculosis before and after Board meetings
- Build and maintain relationships with other Board delegations and Secretariat staff during and between Board meetings.

IV. Time Commitment

For most of the year, members should expect to dedicate approximately **5 – 10%** of their time (2 – 4 hours a week) to the delegation. Most of this will be for regular delegation calls (every two weeks) and calls between members of the delegation's various working groups.

In the weeks ahead of and during Board Meetings (twice a year) and Committee Meetings (three times a year), members should expect to spend **15 – 25%** of their time (6 – 10 hours a week) helping to review and provide input on board documents.

When attending Board Meetings, members should expect to spend **seven (7) full days** in country (usually Geneva in the autumn, and a TBD country in the spring).

The delegation's retreat is held in Q1 of each year. Members should expect to set aside **three (3) days** for the retreat.

Additional **optional** meetings occur throughout the year (including the annual Board Implementers Group retreat, and joint meetings with the Communities and Developing Country NGO delegations).

V. Financial Support

Membership is voluntary and therefore **unpaid**. It is strongly recommended that delegation members have adequate access to the resources needed to fulfill their responsibilities (primarily attending Board and other relevant meetings).

A **very** limited amount of funding is set aside each year to help offset member expenses and facilitate their attendance at meetings in specific circumstances.

VI. Qualifications

- An in-depth knowledge of the issues around HIV/AIDS, TB and malaria, international public health and development;
- An in-depth understanding of the scope of work of the Global Fund, its mission and the opportunities it presents;
- Ability to strengthen the Board's understanding of civil society and key issues in the AIDS, TB and malaria responses (including but not limited to key populations, human rights, financing, community systems strengthening, access to medicines, etc.)
- Minimum 3 years' experience in front-line NGO work in 1 or more of the 3 disease areas;
- Be gender sensitive;
- Ability to apply a facilitative and consultative approach within a team;
- Ability to work in written and spoken English (additional languages a great advantage);
- Capacity to commit adequate time to the delegation (see Section IV);

• Application

Interested candidates should send the following as a **single Word or PDF file**:

- Curriculum Vitae (**maximum 2 pages**)
- Narrative (**maximum 1 page**)
 - This should outline the applicant's understanding of and experience with The Global Fund and their vision for its future, as well as what specific capabilities and insight they feel they can bring to the delegation's work (i.e. technical expertise in a specific area, linkages with communities affected by the three diseases, etc.)
- 2 letters of reference (**1 page each; 2 pages total**)
 - One letter must be from the applicant's own organization, or closest affiliated organization, agreeing to support the additional workload and travel;
 - Letters must be signed and on letterhead.

Applicants may be invited to also participate in a telephone interview conducted by the selection Committee, which consists of members of the Developed Country NGO delegation.

The closing date for nominations is **17 October 2018**. All applications must be received by this date.

Applications should be submitted to **Jack MacAllister** (jack.macallister@jwmconsulting.org)